

C. QUALIFICATION INFORMATION

Section C, Qualification Information, includes information about credentials, prior related experience, internships/apprenticeships, related travel activities, and other interests.

Entity Uses:	Credential
	Credentialing Organization
	Employer
	Evaluator
	Immediate Supervisor
	Mentor
	Organization Membership
	Public Service
	Staff Member

Credential Information—Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), post-secondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

2010 † **Credential Type**—An indication of the category of credential an individual holds.

01 Certification—The process by which an agency or organization grants recognition to persons who have met certain predetermined qualifications specified by an agency or organization.

02 Licensure—The process by which an agency of government grants permission to persons meeting predetermined qualifications to engage in a given occupation and/or to use a particular title, or grants permission to institutions to perform specialized functions.

03 Registration—The process by which an individual registers with a governmental agency or a non-governmental agency or organization for approval to perform specialized functions.

04 Endorsement—The process by which the individual's primary professional certification is supplemented, which fulfills the national professional standards for the endorsement area, but is not guaranteed to meet the criteria of all states.

99 Other

Entity Uses:	Credential
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2020 † **Non-Educator Credential Type**—An indication of the type of non-educator certificate, license, or permit that is issued by a government agency, professional association, or other organization to perform services other than teaching or other educator responsibilities (e.g., school board member, school nurse, registrar, database administrator, computer support personnel, psychologist).

(Note: A list of regulated occupations and professions and their codes can be found in appendix J.)

Entity Uses:	Credential
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2030 **Non-Teaching Educator Credential Type**— An indication of the type of non-teaching educator certificate, license or permit that is issued by a government agency, professional association, or other organization that qualifies a person to hold certain administrative or education support positions. This credential often also requires the possession of a valid teaching credential (e.g., superintendents, principals, assistant principals, supervisors).

Entity Uses:	Credential
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2040 † **Teaching Credential Type**—An indication of the category of a legal document giving authorization to perform teaching assignment services.

01 Regular/standard
02 Probationary/initial
03 Provisional
04 Professional
05 Master
06 Specialist
07 Temporary
08 Emergency
09 Nonrenewable
10 Retired
11 Substitute
12 Teacher assistant
13 Intern
99 Other

Entity Uses: Credential

2050 † **Teaching Credential Basis**—An indication of the pre-determined criteria for granting the teaching credential that an individual holds.

01 4-year bachelor's degree—Teaching credential is granted upon the completion of a regular 4-year degree teacher training program at an institution of higher education.

02 5-year bachelor's degree—Teaching credential is granted upon the completion of a regular 5-year degree teacher training program at an institution of higher education.

03 Master's degree—Teaching credential is granted upon the completion of a master's degree teacher training program at an institution of higher education.

04 Doctoral degree—Teaching credential is granted upon the completion of a doctoral degree at an institution of higher education.

05 Met state testing requirement—Teaching credential is granted upon the completion of state testing requirements (for non-education majors).

06 Special/alternative program completion—Teaching credential is granted upon an individual's fulfillment of predetermined criteria through an alternative program other than the completion of a degree teacher training program.

07 Relevant experience—Teaching credential is granted upon an evaluation and recognition of an individual's technical skills and experience (e.g., a vocational education teacher who had extensive experience in woodworking).

08 Credentials based on reciprocity with another state—Teaching credential is granted through an interstate licensure agreement to an individual who is certified in another state.

99 Other

Entity Uses: Credential

2060 † **Credential Description**—An indication of the title or description of a credential that an individual holds.

Entity Uses: Credential

0140 † **Identification Number**—A unique number assigned to an individual, organization, or institution by a school, a school system, a state, or other agency.

Entity Uses: Credential

0150 † **Identification System**—A numbering scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

- 01 Driver's license number (not applicable for this entity)
- 02 Health record number (not applicable for this entity)
- 03 Medicaid number (not applicable for this entity)
- 04 Professional certificate or license number
- 05 School-assigned number
- 06 District-assigned number
- 07 State-assigned number
- 08 Selective service number (not applicable for this entity)
- 09 Migrant number (not applicable for this entity)
- 10 Social Security Administration number (not applicable for this entity)
- 11 US government Visa number (not applicable for this entity)
- 12 Personal identification number (used for access into system) (not applicable for this entity)
- 13 Family unit number (not applicable for this entity)
- 14 College Board/ACT code set of PK-grade 12 institutions (not applicable for this entity)
- 15 LEA number for school (not applicable for this entity)
- 16 SEA number for school (not applicable for this entity)
- 17 SEA number for LEA (not applicable for this entity)
- 18 NCES number for school (not applicable for this entity)
- 19 NCES number for a LEA (not applicable for this entity)
- 20 Other agency (e.g., Roman Catholic diocese or association member) (not applicable for this entity)
- 21 Integrated Postsecondary Education Data System (IPEDS) number (not applicable for this entity)
- 22 College Board Admission Testing Program (ATP) number (not applicable for this entity)
- 23 American College Testing (ACT) Program number (not applicable for this entity)
- 24 Federal identification (not applicable for this entity)
- 25 Dunn and Bradstreet number (not applicable for this entity)
- 99 Other

Entity Uses: Credential

2070 **Date Credential Requirement Met**—The month, day, and year on which the individual met the requirement necessary to receive a credential.

Entity Uses: Credential

2080 † **Credential Issuance Date**—The month, day, and year on which an active credential was issued to an individual.

Entity Uses: Credential

2090 † **Credential Expiration Date**—The month, day and year on which an active credential held by an individual will expire.

Entity Uses: Credential

2100 **Initial Credential Issuance Requirements**—An indication of any requirements necessary for an individual to receive an initial credential.

- 01 Education completion*
- 02 Fee payment*
- 03 Practical experience*
- 04 References*
- 05 Background/security verification*
- 06 Test/assessment*
- 07 Completion of induction program*
- 08 Completion of professional development plan*
- 09 Professional development/in-service credits*
- 10 Portfolio completed successfully*
- 11 Advisor approval*
- 12 Fingerprinting*
- 13 Tuberculosis screening*
- 14 Drug testing*
- 15 Chest X-ray*
- 16 Oath of allegiance*
- 17 Compliance with state tax laws*
- 98 None*
- 99 Other*

Entity Uses: Credential

- 2110 **Background Check Type**—An indication of the type of employment and/or other records that are investigated to determine whether the individual meets the basic and security requirements for employment or a credential.

- 01 Criminal records*
- 02 Previous employment references*
- 03 Personal references*
- 04 Credentials*
- 99 Other*

Entity Uses: Credential

- 2120 **Background Check Description**—A description of the means used to check an individual's employment and/or other records investigated to determine whether he or she meets the basic and security requirements for employment or a credential.

Entity Uses: Credential

- 2130 **Background Check Completion Date**—The month, day, and year on which the examination of the individual's employment and/or other records was completed. This examination is part of the requirements for this position or a credential.

Entity Uses: Credential

- 2140 **Induction Program Mentor**—The name of the individual who offered guidance and assistance to the individual during the induction period.

Entity Uses: Credential

- 2150 **Credential Renewal Requirement**—An indication of any requirements necessary for an individual to renew a credential.

- 01 Education hours completed*
- 02 Degree completed*

- 03 Fee payment*
- 04 Practical experience*
- 05 References*
- 06 Background/security verification*
- 07 Test/assessment*
- 08 Completion of induction program*
- 09 Completion of professional development plan*
- 10 Professional development/in-service credits completed*
- 11 Portfolio successfully completed*
- 12 Advisor/Mentor approval*
- 13 Tuberculosis screening*
- 14 Drug testing*
- 15 Chest x-ray*
- 16 Oath of allegiance*
- 17 Recertification points received*
- 18 Time on the job*
- 19 Compliance with state tax laws*
- 98 None*
- 99 Other*

Entity Uses: Credential

- 2160 **Number of Units Required for Credential Renewal**—The number of professional development or recertification units required to renew a credential.

Entity Uses: Credential

- 2170 **Credential Renewal Units Attempted**—The number of professional development or re-certification units attempted by the individual.

Entity Uses: Credential

- 2180 **Credential Renewal Units Earned**—The number of professional development or re-certification units earned by the individual.

Entity Uses: Credential

- 2190 **Staff Advisor for Credential Renewal**—The individual in charge of advising the individual on the requirements for renewal of credentials.

Entity Uses: Credential

- 2200 **Credential Renewal Date**—The month, day, and year on which the individual met the requirements necessary to renew a credential.

Entity Uses: Credential

- 2210 **Program Sponsor**—An indication of the type of organization or institution responsible for sponsoring an individual seeking alternative credentialing from a state agency.

- 01 Local education agency (LEA)*
- 02 State education agency (SEA)*
- 03 Institution of higher education (IHE)*
- 04 Joint IHE/LEA*
- 05 Private or religious association*
- 06 Local association, other than private or religious*
- 07 National association, other than private or religious*

08 Private/for-profit group
09 Intermediate education agency
10 Regional group
99 Other (e.g., military)

Entity Uses: Credential

0110 **Name of Individual**—The full, legally accepted, proper name given to an individual at birth, baptism, or during another naming ceremony, or through legal change (generally used when component parts are not required or requested separately).

Entity Uses: Mentor

0120 **Name of Institution**—The full legally or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Uses: Credentialing Organization

0570 **Complete Permanent Address**—The street number and name, apartment/room/suite number, city, county, state, zip code, and country of an individual's or organization's permanent address (generally used when component parts are not required or requested separately).

Entity Uses: Credentialing Organization
Mentor

0580 **Communication Status**—An indication of special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, no one available to answer the telephone during certain hours).

Entity Uses: Credentialing Organization
Mentor

0590 **Communication Number Type**—The type of communication number listed for an individual or organization.

01 Alternate telephone number
02 Answering service
03 Beeper number
04 Telephone extension
05 Home facsimile number
06 Home telephone number
07 Night telephone number
08 Other residential facsimile number
09 Other residential telephone number
10 Appointment telephone number
11 Personal cellular number
12 Personal telephone number
13 Telex number
14 Tele-mail
15 Voice mail
16 Work cellular number
17 Work facsimile number
18 Work telephone number
99 Other

Entity Uses: Credentialing Organization
Mentor

0600 **Communication Number**— The telephone number or other communication type including the international code, area code, and extension, if applicable.

Entity Uses: Credentialing Organization
Mentor

0620 **Electronic Mail Address**—The numbers, letters, and symbols used to identify an electronic mail (E-mail) user within the network to which the individual or organization belongs.

Entity Uses: Credentialing Organization
Mentor

0630 **Web Site Address (URL)**—Unique Resource Locator. The unique address of a Web page.

Entity Uses: Credentialing Organization

Assessment Information—The general classification of an assessment administered to an individual based upon the anticipated use of the information it provides. This also includes information that identifies the assessment, the actual score earned, and the date of assessment.

2220 **Assessment Purpose**—The purpose for which an assessment is being conducted.

01 Initial credentialing
02 Continuation of credential
03 Renewal of credential
99 Other

Entity Uses: Credential

2230 **Assessment Title/Description**—The title or description including a form number, if any, that identifies a particular assessment.

Entity Uses: Credential

2240 **Assessment Code**—The code used by a state or local education agency or a testing organization to identify a particular assessment given to an individual.

Entity Uses: Credential

2250 **Assessment Standard Indicator**—An indication as to whether an assessment conforms to a standard.

01 Local standard
02 Statewide standard
03 Regional standard
04 National Board for Professional Teaching Standards (NBPTS) standard
05 Association standard
06 School standard
98 No standard
99 Other standard

Entity Uses: Credential

2260 **Assessment Type**—The category of an assessment based on format and content.

01 Computer
02 Paper/pencil
03 Portfolio (i.e., artifacts of actual performance)

04 Observation
05 Simulation
06 Transcript review
99 Other

Entity Uses: Credential

2270 **Assessment Content**—An indication of the specific content (i.e., subject matter) on which an individual is evaluated through an assessment.

01 Basic mathematics
02 Basic reading
03 Spelling
04 Writing
05 Basic language arts
06 General knowledge
07 Credential subject matter
08 Knowledge of teaching/pedagogy
09 Technology/computer literacy
10 Teaching performance
11 Administrator knowledge
12 Administrator performance
99 Other

Entity Uses: Credential

2280 **Assessment Content Level**—An indication of the level (i.e., basic or advanced) of the content on which an individual is evaluated through an assessment.

Entity Uses: Credential

2290 **Assessment Date**—The month, day, and year on which a credential assessment was administered.

Entity Uses: Credential

2300 **Assessment Score/Results**—An indication of the evaluated performance of an individual on a credential assessment. Included should be indication of the type score received and any other relevant interpretive information.

Entity Uses: Credential

Credential Characteristics—Information that describes the content of any certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment.

2310 **Credential Authorized Function**—A functional area within which an individual is authorized to serve by an active credential (e.g., English teaching, vocational education, special education, career counseling, principal, or superintendent).

Entity Uses: Credential

2320 † **Authorized Instructional Level**—The instructional level or levels within which an individual is authorized to serve by an active credential.

01 Early childhood
02 Pre-kindergarten
03 Kindergarten

- 04 *Elementary school*
- 05 *Elementary/Middle school level*
- 06 *Middle/Junior high school*
- 07 *Senior high school*
- 08 *Secondary level*
- 09 *All levels*
- 99 *Other*

Entity Uses:

Credential

2330 † **Teaching Field or Area Authorized**—An indication of a teaching field within which an individual is authorized to teach by an active teaching credential. In a departmentalized organization, a teaching field is a major subdivision of the educational program such as language arts, mathematics, music, distributive education, or physical education. In a non-departmentalized situation or in a self-contained classroom, a general teaching level such as elementary or secondary may be the most accurate designation of a teaching field.

- 01 *Early childhood/pre-kindergarten*
- 02 *Kindergarten*
- 03 *Elementary*
- 04 *Accounting*
- 05 *Business and management*
- 06 *Other business*
- 07 *English or language arts*
- 08 *Journalism/communications*
- 09 *Reading*
- 10 *Speech*
- 11 *Architecture or environmental design*
- 12 *Dance*
- 13 *Drama/Theater*
- 14 *Music*
- 15 *Visual Arts*
- 16 *Chinese*
- 17 *French*
- 18 *German*
- 19 *Italian*
- 20 *Japanese*
- 21 *Latin*
- 22 *Russian*
- 23 *Spanish*
- 24 *Other languages*
- 25 *Computer Science*
- 26 *Mathematics*
- 27 *Biology or life science*
- 28 *Chemistry*
- 29 *Earth/space science/geology*
- 30 *General science*
- 31 *Health education*
- 32 *Physical science*
- 33 *Physics*
- 34 *Other natural sciences*
- 35 *American Indian/Native American studies*
- 36 *Anthropology*
- 37 *Civics*
- 38 *Economics*
- 39 *Geography*
- 40 *History*

- 41 *Humanities*
- 42 *Law*
- 43 *Philosophy*
- 44 *Political science and government*
- 45 *Psychology*
- 46 *Religion*
- 47 *Social studies*
- 48 *Sociology*
- 49 *Other area or ethnic studies*
- 50 *Other social studies/social sciences*
- 51 *Basic skills or remedial education*
- 52 *Bilingual education*
- 53 *English as a second language*
- 54 *Gifted and talented*
- 55 *Military science*
- 56 *Physical education*
- 57 *Special education, general*
- 58 *Autism*
- 59 *Deaf and hard-of-hearing*
- 60 *Developmentally delayed*
- 61 *Early childhood special education*
- 62 *Emotionally disturbed or behavior disorders*
- 63 *Learning disabilities*
- 64 *Mentally disabled*
- 65 *Mildly/moderately disabled*
- 66 *Orthopedically impaired*
- 67 *Severely/profoundly disabled*
- 68 *Speech/language impaired*
- 69 *Traumatically brain-injured*
- 70 *Visually impaired*
- 71 *Other special education*
- 72 *Agriculture or natural resources*
- 73 *Business/office*
- 74 *Career education*
- 75 *Communications technologies*
- 76 *Cosmetology*
- 77 *Family and consumer science (home economics)*
- 78 *Food services*
- 79 *Health professions and occupations*
- 80 *Trades and industry (e.g., CADD, electronics repair, mechanics, precision production)*
- 81 *Other vocational/technical education*
- 99 *Other*

Entity Uses: Credential

2340 **Fee Amount**—The amount of money required from an individual as a fee for receiving a credential.

Entity Uses: Credential

2350 **Fee Payment Status**—An indication of the amount of money received from an individual as payment toward fees required for receipt of a credential.

Entity Uses: Credential

2360 **Fee Payment Date**—The month, day, and year on which fee payment was made by an individual for receipt of a credential.

Entity Uses: Credential

Credential Revocation Information—Information concerning revocation of an individual's certificate, license, permit, or other credential held.

2370 **Credential Revocation Date**—The month, day and year on which a credential was revoked.

Entity Uses: Staff Member

2380 **Credential Revocation Reason**—The basis of the decision to revoke a credential (e.g., lapsed, felony conviction).

Entity Uses: Staff Member

Publications—Information about an individual's professional public communication and/or performance.

2390 **Publication Type**—An indication of the nature of an individual's professional public communication and/or performance.

01 Book

02 Peer journal article

03 Non-peer journal article

04 Fine arts performance (e.g., play, dance, multi-media event, art show, musical performance)

05 Presentation/paper at a conference or professional association meeting

06 Newspaper article

99 Other

Entity Uses: Staff Member

2400 **Publication Description**—A description of the title, location/appearance, date, and/or other information related to an individual's publication.

Entity Uses: Staff Member

Prior Experience—Information about an individual's employment prior to current employment.

0120 **Name of Institution**— The full legally or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Uses: Employer

0570 **Complete Permanent Address**—The street number and name, apartment/room/suite number, city, county, state, zip code, and country of an individual's or organization's permanent address (generally used when component parts are not required or requested separately).

Entity Uses: Employer

0110 **Name of Individual**— The full, legally accepted, proper name given to an individual at birth, baptism, or during another naming ceremony, or through legal change (generally used when component parts are not required or requested separately).

Entity Uses: Immediate Supervisor

0580 **Communication Status**—An indication of special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, no one available to answer the telephone during certain hours).

Entity Uses: Employer
 Immediate Supervisor

0590 **Communication Number Type**—The type of communication number listed for an individual or organization.

01 Alternate telephone number
02 Answering service
03 Beeper number
04 Telephone extension
05 Home facsimile number
06 Home telephone number
07 Night telephone number
08 Other residential facsimile number
09 Other residential telephone number
10 Appointment telephone number
11 Personal cellular number
12 Personal telephone number
13 Telex number
14 Tele-mail
15 Voice mail
16 Work cellular number
17 Work facsimile number
18 Work telephone number
99 Other

Entity Uses: Employer
 Immediate Supervisor

0600 **Communication Number**—The telephone number or other communication type including the international code, area code, and extension, if applicable.

Entity Uses: Employer
 Immediate Supervisor

0620 **Electronic Mail Address**—The numbers, letters, and symbols used to identify an electronic mail (E-mail) user within the network to which he or she belongs.

Entity Uses: Employer
 Immediate Supervisor

2410 **Business Type**—An indication of the general nature of an organization or institution.

01 Public school
02 Private school
03 Local education agency
04 Intermediate education agency
05 State education agency
06 Federal education agency
07 Private education organization
08 Other government (institutions outside the field of education)
09 Other non government organization (organizations outside the field of education)
10 Military
11 Self-employed
99 Other

Entity Uses: Employer

2420 **Employment Status**—The condition under which an individual has agreed to serve an employer.

01 Probationary—An individual who does not meet all of the prerequisites for status as a permanent employee.

02 Contractual—An individual who has an employment agreement that specifies the length and type of service.

03 Substitute/temporary—An individual who is employed on a temporary basis (e.g., year-to-year, term-to-term, or day-to-day).

04 Tenured or permanent—An individual who is guaranteed employment and is not subject to discontinuance by the governing authority except by due process.

05 Volunteer/no contract—An individual who provides services but does not receive remuneration.

06 Employed or affiliated with outside organization—An individual who is employed by an outside organization that is providing a service under a contract to or in agreement with a school or agency.

07 Contingent upon funding—An individual whose employment is contingent upon continued funding to sustain the position.

08 Non-contractual—An individual who is employed and is subject to continuance by the governing authority without due process.

99 Other employment status

Entity Uses: Staff Member

2430 **Employment Start Date**—The month, day, and year on which an individual began self-employment or employment with an organization or institution.

Entity Uses: Staff Member

2440 **Employment End Date**—The month, day, and year on which an individual ended a period of self-employment or employment with an organization or institution.

Entity Uses: Staff Member

2450 **Condition of Employment**—Information concerning the employment contract between an individual and an organization.

Entity Uses: Staff Member

2460 **Employment Separation Reason**—The primary reason for the termination of the employment relationship.

01 Other employment in education—Separation resulting from an individual leaving an employer to pursue or begin another job within the field of education.

02 Other employment outside of education—Separation resulting from an individual leaving an employer to pursue or begin another job outside the field of education.

03 Retirement—Separation resulting from an individual leaving an employer in accordance with the provision of a specific program allowing or requiring an individual to leave upon reaching a certain age, a certain number of years of service, or upon sustaining a disability.

04 Family/personal relocation—Separation resulting from an individual being precluded from continuing employment because he or she or his or her family has relocated.

05 Change of assignment—Separation resulting from the employer's decision and/or employer/employee agreement to relocate the individual to another assignment within the same organization, agency, parish, or system.

06 Formal study or research—Separation resulting from an individual leaving an employer to study or undertake research activities.

07 Illness/disability—Separation resulting from an individual leaving an employer due to sickness or an incapacitating condition.

08 Homemaking/caring for a family member—Separation resulting from an individual's decision to become a homemaker, spend time rearing his or her children, or to care for his or her parent/guardian.

09 Layoff due to budgetary reduction—Separation resulting from a decrease in the monies available to an organization for staffing.

10 Layoff due to organizational restructuring—Separation resulting from changes in the administrative, personnel or executive structure of an organization.

11 Layoff due to decreased workload—Separation resulting from a reduction in the amount of work to be done.

12 Discharge due to unsuitability—Separation resulting from the incompatibility of an individual's work style or skills with the requirements of his or her position.

13 Discharge due to misconduct—Separation resulting from serious and/or continuing acts involving misconduct, insubordination, negligence, infraction of laws or regulations.

14 Discharge due to continued absence or tardiness—Separation resulting from not being present or being late for work on a frequent basis.

15 Discharge due to a falsified application form—Separation resulting from untrue or misleading information provided on the employment application.

16 Discharge due to credential revoked or suspended—Separation resulting from the withdrawal or temporary cancellation of a document stating that an individual has met specified requirements.

17 Discharge due to unsatisfactory work performance—Separation resulting from job activities carried out below a standard of quality.

18 Death—Separation resulting from the death of an individual.

19 Personal reason—Separation resulting from an individual leaving an agency or system for unspecified personal reasons.

20 Lay off due to lack of funding—Separation resulting from the position being eliminated due to lack of funds.

21 Lost credential—Separation resulting from the individual losing the credential required for the position.

97 Reason unknown—Separation resulting from an individual leaving an agency or system for an unknown reason.

99 Other

Entity Uses: Staff Member

2470 **Nature of Prior Employment**—The descriptive name (e.g., teaching, office/clerical, custodial) of the occupation or job duties performed by an individual.

Entity Uses: Staff Member

2480 **Teaching Assignment**—The teaching field taught by an individual.

- 01 Early childhood/pre-kindergarten
- 02 Kindergarten
- 03 Elementary
- 04 Accounting
- 05 Business and management
- 06 Other business
- 07 English or language arts
- 08 Journalism/communications
- 09 Reading
- 10 Speech
- 11 Architecture or environmental design
- 12 Dance
- 13 Drama/Theater
- 14 Music
- 15 Visual Arts
- 16 Chinese
- 17 French
- 18 German
- 19 Italian
- 20 Japanese
- 21 Latin
- 22 Russian
- 23 Spanish
- 24 Other languages
- 25 Computer Science
- 26 Mathematics
- 27 Biology or life science
- 28 Chemistry
- 29 Earth/space science/geology
- 30 General science
- 31 Health education
- 32 Physical science
- 33 Physics
- 34 Other natural sciences
- 35 American Indian/Native American studies
- 36 Anthropology
- 37 Civics
- 38 Economics

- 39 *Geography*
- 40 *History*
- 41 *Humanities*
- 42 *Law*
- 43 *Philosophy*
- 44 *Political science and government*
- 45 *Psychology*
- 46 *Religion*
- 47 *Social studies*
- 48 *Sociology*
- 49 *Other area or ethnic studies*
- 50 *Other social studies/social sciences*
- 51 *Basic skills or remedial education*
- 52 *Bilingual education*
- 53 *English as a second language*
- 54 *Gifted and talented*
- 55 *Military science*
- 56 *Physical education*
- 57 *Special education, general*
- 58 *Autism*
- 59 *Deaf and hard-of-hearing*
- 60 *Developmentally delayed*
- 61 *Early childhood special education*
- 62 *Emotionally disturbed or behavior disorders*
- 63 *Learning disabilities*
- 64 *Mentally disabled*
- 65 *Mildly/moderately disabled*
- 66 *Orthopedically impaired*
- 67 *Severely/profoundly disabled*
- 68 *Speech/language impaired*
- 69 *Traumatically brain-injured*
- 70 *Visually impaired*
- 71 *Other special education*
- 72 *Agriculture or natural resources*
- 73 *Business/office*
- 74 *Career education*
- 75 *Communications technologies*
- 76 *Cosmetology*
- 77 *Family and consumer science (home economics)*
- 78 *Food services*
- 79 *Health professions and occupations*
- 80 *Trades and industry (e.g., CADD, electronics repair, mechanics, precision production)*
- 81 *Other vocational/technical education*
- 99 *Other*

Entity Uses: Staff Member

2490 **Instructional Level**—An indication of the general nature and difficulty of instruction provided throughout a course.

01 Remedial—Instruction offered for the improvement of any particular deficiency, including a deficiency in content previously taught but not learned.

02 Special education—Instruction that adapts the curriculum, materials, or teaching methods for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, developmental delay, hearing impairment, mental

retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, and other health impairments.

03 Basic—Instruction focusing primarily on skills development, including literacy in language, mathematics, life and physical sciences, and social sciences and history.

04 General—Instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.

05 Honors—Advanced level instruction designed for students who have earned honors status according to educational requirements.

06 Gifted and talented—Advanced level instruction designed for students who have qualified for and enrolled in a school, institution, or district gifted and talented program.

07 International Baccalaureate—A program of study, sponsored and designed by the International Baccalaureate Organization (IBO), that leads to examinations and meets the needs of secondary school students between the ages of 16 and 19 years. Designed as a comprehensive two-year curriculum that allows its graduates to fulfill requirements of various national education systems, the diploma model is based on the pattern of no single country but incorporates elements of several. The program is available in English, French and Spanish. In addition to the diploma program mentioned above, the IBO also offers programs for students between the age of 3 and the age of 16.

08 Advanced Placement—An advanced, college-level course designed for students who achieve a specified level of academic performance. Upon successful completion of the course and a standardized Advanced Placement examination, a student may receive college credit.

09 College level—A course, often taken at or in conjunction with a postsecondary institution, which contains instruction equivalent to a college-level course and for which a student may get college credit(s).

10 Untracked—A course that is not limited to one level of instruction so as to meet the needs of student groups at a variety of educational levels.

11 Limited English/bilingual—Instruction designed for students with a language background other than English, and whose proficiency in English is such that the probability of the individual's academic success in an English-only environment is below that of a peer with an English language background.

12 Accepted as a high school equivalent—A secondary-level course offered at an education institution other than a secondary school (such as adult learning center or a community college) or through correspondence or distance learning.

99 Other

Entity Uses: Assignment

Years of Employment Experience—Information about the total number of years an individual has been employed, including the number of years of education-related experience.

2500 † **Years of Prior Teaching Experience**—The total number of years that an individual has previously held a teaching position in one or more education institutions.

Entity Uses: Staff Member

2510 † **Years of Prior Education Experience**—The total number of years that an individual has previously held an education position (including positions as a teacher and administrator).

Entity Uses: Staff Member

2520 † **Years of Prior Related Experience**—The total number of years of employment in a non-education area related to the field in which an individual is currently employed (e.g., 10 years of employment as an automotive mechanic for an individual teaching automotive in a vocational education program).

Entity Uses: Staff Member

2530 **Total Number of Years of Prior Experience**—The cumulative total number of years (e.g., 3 years, 2.5 years) an individual has previously held employment.

Entity Uses: Staff Member

Internship/Apprenticeship—Information about any period during which an individual formally served as an intern or an apprentice prior to or during current employment.

2540 **Internship/Apprenticeship Description**—A description of the type of internship or apprenticeship (including student or practice teaching) formally served by an individual.

Entity Uses: Staff Member

2550 **Internship/Apprenticeship Beginning Date**—The month, day, and year on which an individual began an experience as an intern or apprentice.

Entity Uses: Staff Member

2560 **Internship/Apprenticeship Ending Date**—The month, day, and year on which an individual finished an experience as an intern or apprentice.

Entity Uses: Staff Member

2570 **Internship/Apprenticeship Results**—A description of the outcomes or recommendations resulting from completion of an internship or apprenticeship.

Entity Uses: Staff Member

Related Travel Activities—Information on an individual's travel activities prior to or during current employment which is significant to his or her job requirements or qualifications.

2580 **Travel Location**—The city, state and/or country of the destination of a trip taken by an individual.

Entity Uses: Staff Member

2590 **Travel Purpose**—The purpose of a trip taken by an individual.

Entity Uses: Staff Member

2600 **Travel Beginning Date**—The month, day, and year on which an individual embarked on a trip.

Entity Uses: Staff Member

2610 **Travel Ending Date**—The month, day, and year on which an individual returned from a trip.

Entity Uses: Staff Member

Other Interests—Information on individual's other interests, including group memberships and participation and offices held in an organization.

2620 **Avocational Interests and Skills**—Description of a hobby or other interest or skill of an individual. These may include but are not limited to singing, art, music, writing, public speaking, and youth work.

Entity Uses: Staff Member

2630 **Other Areas of Informal Qualification**—Other areas or fields in which an individual has some special informal qualification or occupational training (e.g., as an artist).

Entity Uses: Staff Member

2640 **Special Contact Group Empathies**—Notation of an individual's interest and ability to work with special contact groups, based on factors such as bilingualism, racial or ethnic background, or religion.

Entity Uses: Staff Member

0120 **Name of Institution**—The full legally or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity uses: Public Service
Organization Membership

2650 **Years of Participation**—The number of years that an individual belonged to an organization or association or served as an elected public official.

Entity Uses: Public Service
Organization Membership

2660 **Office Held**—The title of a position of trust and leadership held by an individual in an organization, association, or political office.

Entity Uses: Public Service
Organization Membership

2670 **Office Term Beginning Date**—The month, day, and year on which an individual's term of office (for a leadership position) in an organization, association or political office began.

Entity Uses: Public Service
Organization Membership

2680 **Office Term Ending Date**— The month, day, and year on which an individual's term of office (for a leadership position) in an organization, association or political office ended.

Entity Uses: Public Service
Organization Membership

1400 **Honor or Award**— A description of educational or professional honors (e.g., Teacher of the Year) or awards (e.g., scholarships) earned by an individual.

Entity Uses: Staff Member